

APPLICATION FOR EMPLOYMENT

THIS COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER

PLEASE PRINT AND ANSWER ALL QUESTIONS COMPLETELY AND ACCURATELY

NAME: _____			
Last	First	Middle	
ADDRESS:			
Street Number _____	City _____	State _____	Zip _____
Telephone No. _____	Social Security No. _____		Position Sought: _____
PREVIOUS ADDRESS:			
Street Number _____	City _____	State _____	Zip _____
Wage/Salary Desired: \$ _____/hr	Full Time? _____ Part Time? _____ Temporary? _____	Check shifts for which you are available: Day _____ Night _____ All _____	
Identify relevant skills or training you have or equipment you can operate: _____			
Have you been employed with or applied for employment with this Company before? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you over age 18? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you over age 16? <input type="checkbox"/> Yes <input type="checkbox"/> No		Were you referred here? How? _____	
List the names of any friends or relatives who work for the Company: Name _____ Relationship _____ Name _____ Relationship _____			
PERSONAL REFERENCES:			
Name	Address and Telephone No.	Relationship to You	Occupation
1.			
2.			
3.			
EDUCATION Institution Name	Address	Years Complete (circle)	Degree
High School:		9 10 11 12	
College:		1 2 3 4	
Graduate Work:		1 2 3 4	
Other:		1 2 3 4	
Only US Citizens or aliens who have a legal right to work in the US are eligible for employment. Can you, upon employment, submit documentation of your identity and your legal right to work in the US? Yes No			

EMPLOYMENT HISTORY: List all positions held starting with the most recent. Use additional pages if needed.

Employer Name/Address	Dates of Employment	Other Information
Name _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____

Have you ever been a defendant in a civil action for an intentional tort? YES NO
 If YES, please state the circumstances, including a description of the nature of the intentional tort, the date that it was allegedly committed and the disposition of the action (please ask for additional paper if you need more space).

Have you ever been convicted of a crime, had adjudication withheld, or pled no contest to a crime? YES NO
 If YES, please state the type of crime and the circumstances with regard to each, including date of the conviction or plea and the penalty, if any, imposed by the court (please ask for additional paper if you need more space).

NOTE: Answering YES to any of these questions may not necessarily disqualify you from the position you desire. Each action and explanation will be weighted/considered in relationship to the position for which you are applying.

I attest to the truthfulness of any and all information and answers provided above. Any false or misleading statements will be grounds for denial of employment or discharge. I understand that the company will be checking into my references and employment background. I authorize the Company to do so and release from liability anyone giving or obtaining such background information. This application does not constitute a contract of employment or an indication that any jobs are available. Any employment with the Company is at-will, meaning the employer or employee can end the employment relationship at any time for any or no reason and with or without notice. My signature below verifies that I have read and understand the foregoing statements.

Signature: _____ Date: _____